

## **Appendix 1**

### **Managing Director, Somerset Waste Partnership - Key Terms and Conditions of Employment**

#### **Pay**

The salary payable is a spot salary of £88,443 with cost of living increases applied in line with Local Government pay awards.

The post is subject to annual performance appraisal.

#### **Relocation Assistance**

Where appropriate, relocation expenses will be available in accordance with the agreed scheme, subject to a maximum payment of £8,000 inclusive of VAT.

#### **Place of Residence**

You will be required to live a reasonable travelling distance of Taunton.

#### **Conditions of Service**

The Conditions of Service are as agreed by Somerset Waste Board.

#### **Standards of Conduct and Whole Time Service**

The Council has a Code of Conduct and Guidance for staff, which sets out standards expected of our employees. The post holder is required to devote their whole time service to the work of Somerset Waste Board and shall not engage in any other business or take up any other additional employment or appointment without the expressed consent of the Council.

#### **Pension**

The post is pensionable and subject to the provisions of the Local Government Pension Scheme (LGPS) or the successful candidate may purchase a personal pension from an insurance company or other financial institution.

Details of the LGPS will be provided during your first few weeks of employment with the County council. In the meantime further details can be found on the LGPS website <http://www.lgps.org.uk>

#### **Hours of Work**

The post holder will be required to work such hours as are reasonably necessary to meet the requirements of the Waste Partnership and will include some evening and weekend working.

#### **Annual Leave**

32 days per annum including 2 extra statutory days.

#### **Car Allowances**

You must be able to travel within and outside the county.

If you have a driving licence you must have a suitable car, which must be available for official duties. A mileage allowance will be payable for business purposes in accordance with the Inland Revenue Fixed Profit Scheme as adopted by the County Council.

#### **Assisted Car Purchase Scheme**

The County Council operates an Assisted Car Purchase Scheme details of which can be made available to the successful candidate.

#### **Notice Period**

Both the post holder and the County Council must give 3 months' notice to terminate the employment contract.

#### **Data Protection**

All information provided by applicants will be processed in accordance with the Data Protection Act 1998.

#### **No Smoking policy**

The Council has a No Smoking Policy on all Council premises.

#### **Political Restrictions**

The post is "politically restricted" under the terms of the Local Democracy Act 2009.

#### **Criminal convictions**

The post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act (Exceptions) Order 1975. Candidates are therefore not entitled to withhold information about criminal convictions, including those that for other purposes are considered spent, under the provisions of the Act.